



Job Description and Selection Criteria

Position Classification and Title

ACTTAB Band 5 - Analyst Programmer

Reports to

Manager, Systems and Software

Purpose of the Role

Under general supervision develop, maintain and provide technical support for ACTTAB betting systems software.

DUTIES

1. Undertake the analysis, design and documentation of information technology systems.
2. Undertake programming, testing and documentation of programming tasks as directed.
3. Perform other related computer system tasks as directed, and as a member of a small team, contribute to information technology projects as required.

SELECTION CRITERIA

<p>Each position within ACTTAB has a set of selection criteria. Applicants are required to briefly address each of the criteria in their written application:</p>
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1. Demonstrated experience in Java (POJO/Core), C programming and TCP/IP networking.
2. Demonstrated analysis, design and programming experience in both a Linux and Windows operating environment.
3. Relevant experience or familiarity with web services technologies and related facilities, and/or experience in development and build environments, in the context of this advertised position.
4. Experience in or high level understanding of, systems maintenance and development in a real-time online transaction system environment.
5. Ability to work as a member of a small team, and to prioritise work and operate effectively in a demanding environment.
6. Well developed interpersonal and communication skills.

POSITION COMPETENCIES

Each position within ACTTAB has an individual competency profile comprising a set of relevant general and job specific competencies. The competencies are extracted from the Australian Qualifications Framework, and underpin the performance requirements of the position. Performance against competencies is considered for salary progression on an annual basis.

General

1. Uphold and support the values and principles of providing a public service
2. Work effectively with diversity
3. Use workplace communication strategies
4. Deliver and monitor service to clients
5. Develop and implement work unit plans
6. Comply with legislation in the public sector
7. Contribute to workplace safety

Specialist

8. Carry out simple project activities
9. Determine and apply appropriate development methodologies
10. Develop detailed technical design
11. Apply intermediate programming skills in another language
12. Maintain custom software
13. Create user documentation
14. Support system software
15. Perform systems test

TERMS AND CONDITIONS

This is a full time position. The terms and conditions of employment at ACTTAB are set out in the ACTTAB Union Collective Agreement 2008-11.